

35th Annual Poke Salat Festival

Friday May 17, 2019 2:00 – 9:00 • Saturday May 18, 2019 10:00 – 8:00

- Complete your application carefully. Vendors accepted into the Festival may only display items listed on the submitted application.
- Artisan Avenue is reserved for 100% handcrafted vendors only.
- Vendors must furnish their own free-standing tents (with weights), tables and displays.
- No tents or umbrellas are allowed for the 3 x 12 table spaces on the sidewalks.
- Raffles are limited to non-profit/civic groups and must be approved before applying.
- Soliciting/distribution of materials or products outside of allotted vendor space is not allowed. Vendors are not allowed to move their vendor space.
- Our Vendor Coordinators will contact vendors directly when their application has been approved for the event. **Until you are contacted, you are not approved.**
- No food items may be sold or given away. Bake sales and canned food are accepted on a limited basis. See application for Board of Health requirements.
- Direct Sales vendors are limited to one for each company and each vendor may represent only one company.
- Electricity and water are not available.
- All vendors are required to remain open until 7:30 both nights. To provide the best experience for Festival attendees, early departure is not allowed. If you wish to remain open until the entertainment ends, you are welcome.
- Upon acceptance to the Festival, you will receive set-up information and additional guidelines for participation. Vendor check-in begins at 10 am on Friday, May 17th. Vendors must be set up and ready 30 minutes prior to show opening both days.
- Please provide a cell phone number on the application for text alerts in the event of approaching bad weather.
- The Poke Salat Festival is an outside event, held rain or shine. No refunds are given.
- We are not accepting Food Vendor applications for the Festival. If you'd like to be placed on a waiting list, please email pokesalat@gmail.com
- If you have children's games for prizes or other interactive booths, please call to apply.
- You may apply & pay online. There is a \$5 non-refundable fee for applying online. <http://cm.arab-chamber.org/events/details/35th-annual-poke-salat-festival-2425>
- Security: Overnight security is not provided. The Festival promoters, Downtown Association, Merchants, Chamber of Commerce, City of and Festival sponsors assume no responsible for damage, theft, or loss of items.

Poke Salat Festival Vendor Application – 2019

(Please Print Clearly)

Applicant: _____

Business Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Cell: _____

Email: _____

Facebook Page or Website (for promotion): _____

Cell Phone for emergency/weather text alerts during Festival #: _____

Please indicate the number of booths you need.

Table Spaces (avg. 3'x12') Qty _____ x \$30 _____ After 4/1/18 \$40

Tent Spaces (10'x10') Qty _____ x \$50 _____ After 4/1/18 \$60

_____ I am an Emerging Artist (Student K-12th grade, \$10 discount per space, 100% crafted only)

Vendor Type:

_____ Artisan/Crafter 100% handmade

_____ Business/Commercial Retail

_____ Handmade and Resale mixed

_____ Direct Sales Company

_____ School/Scout/Church/Civic Group

_____ Business Information

_____ Other _____

Items for Sale, description of business or information you will be providing. All items for sale and planned activities must be listed here:

Direct sales companies

Direct sales representatives are limited to one vendor per company and each vendor can only register to represent one direct sales company.

Bake Goods/Canned Foods:

Bake Sale items may only be sold by NON-Profit groups for fundraiser, businesses that have a Board of Health permit, or individuals that hold a Cottage certificate from the Board of Health. A copy of the certificate **must be** provided with application. The Marshall County Board of Health may be on site to inspect vendors selling food items, including bake sale items. The Planning Committee reserves the right to limit the number of vendors selling baked goods. Allowable products include baked goods that do not need refrigeration; canned jams and jellies; dried herb mixes; candies; and other similar products. No low acidic canned foods, relishes, pickles, cheeses or meats can be sold. No food items can be sold at this event that have been prepared for more than 72 hours prior to the end of the festival (7:30 pm Wed. May 15, 2019)

Checks should be made payable to "Poke Salat Festival".

Mail to: PSF, 50 N Main Street, Arab, AL 35016

Hold Harmless, Liability statement: Arab Downtown Association, The City of Arab, Arab Chamber of Commerce, Festival planners, Downtown Business Owners will not, under any circumstances, be held liable in case of damage due to fire, theft, breakage or any other loss to exhibitors or their property.

By signing below, I am indicating that I have read the vendor guidelines and Hold Harmless, Liability statement and I am stating that I agree with the rules and terms outlined, and I, and all persons participating with me at my booth space, will abide by these terms.

Signature_____Date_____

We look forward to you being a part of the 35th Annual Poke Salat Festival.

Dawn Sparks 256-200-5270
Kathy Ramsey 256-586-0345
Arab Chamber of Commerce 256-586-3138
pokesalat@gmail.com

Please follow and share our social media pages for Poke Salat Festival on Facebook and Instagram.